



Travel Reduction and Outreach Division

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MARICOPA COUNTY TRAVEL REDUCTION PROGRAM REGIONAL TASK FORCE

Teleconference Meeting (all participants joined via GoToMeeting)

Jerry Geering, Chairman

December 14, 2021

MEMBERS PRESENT

Brian Parkey
Jerry Geering
Sheila Johnson
Chelsie Hockersmith
Kristen Weston-Smith
Terry Solis*

**Joined after A.T. Still University of Health Sciences EAR request*

ABSENT

Jana Jackson
Kim Passante

STAFF / VISITORS PRESENT

Ari Young, Carl Eastin, Greg Moeller, Joel Fowler, Johnathan Gates, Morgan Wohlbrandt – Maricopa County TRP
Karen Hartman-Tellez – Maricopa County Attorney's Office
Lillian Duarte, Suesan Nordman – Valley Metro
Amanda Luecker – AZ Department of Environmental Quality
Frankie Tran – Pinal County Travel Reduction
Anabel Burgara – A.T. Still University of Health Sciences
Katrina Gerster – City of Phoenix
Emily Hinkle, Karika Bridgers - Intel

Call to Order

Jerry Geering called the meeting to order at 9:32 a.m. (quorum present).

Meeting Minutes

Sheila Johnson motioned to approve the November 16, 2021 minutes and Brian Parkey seconded. All present members voted aye and the motion passed.

Enforcement Action Requests

A.T. Still University of Health Sciences – Kristen Weston-Smith said the employer had an overdue NOV for late surveys. Brian Parkey motioned to give the employer a final seven days to submit surveys and Sheila Johnson seconded. All present members voted aye and the motion passed.

Agile Building Solutions, LLC – Kristen Weston-Smith said the employer had an overdue NOV for a late plan submittal. Sheila Johnson motioned to give the employer a final seven days to submit a plan and Brian Parkey seconded. All present members voted aye and the motion passed.

Arrowhead Lexus – Kristen Weston-Smith said the employer had an overdue NOV for late surveys. Brian Parkey motioned to give the employer a final seven days to submit surveys and Terry Solis seconded. All present members voted aye and the motion passed.

Berghoff Design Group – Kristen Weston-Smith said surveys were received and no enforcement action was needed.

Cenlar – Kristen Weston-Smith said the employer had an overdue NOV for late surveys. Sheila Johnson motioned to give the employer a final seven days to submit surveys and Brian Parkey seconded. All present members voted aye and the motion passed.

Fleming's Prime Steakhouse & Wine Bar - Scottsdale – Kristen Weston-Smith said the employer had an overdue NOV for a late plan submittal. Task Force members discussed if all Fleming's locations should be joined under one organizational listing and Kristen Weston-Smith stated due to how the sites are owned/managed they should remain separate. Brian Parkey motioned to give the employer a final seven days to submit a plan and Sheila Johnson seconded. All present members voted aye and the motion passed.

Quantum Clean – Kristen Weston-Smith said the employer had an overdue NOV for a late plan submittal. Terry Solis motioned to give the employer a final seven days to submit a plan and Brian Parkey seconded. All present members voted aye and the motion passed.

Sun Health Senior Living - Grandview – Kristen Weston-Smith said the employer had an overdue NOV for a late plan submittal. Sheila Johnson motioned to give the employer a final seven days to submit a plan and Terry Solis seconded. All present members voted aye and the motion passed.

Plans Offered with 'Disapprove' Recommendation

Fleming's Prime Steakhouse & Wine Bar - Chandler – Kristen Weston-Smith said a revised plan had been submitted and TRP staff was now recommending approval. Sheila Johnson motioned to deny staff's original disapprove recommendation and approve the revised plan. Brian Parkey seconded. All present members voted aye and the motion passed.

Knight Transportation, Inc. – Kristen Weston-Smith said TRP staff was requesting the addition of a High Pollution Drawing due to an increase in employee county. Terry Solis motioned to accept staff's disapprove recommendation and give the employer 7 days to submit a revised plan and Sheila Johnson seconded. All present members voted aye and the motion passed.

Verra Mobility – Kristen Weston-Smith said the plan submitted needed cosmetic corrections and supporting documentation needed to be provided. Terry Solis motioned to accept staff's disapprove recommendation and give the employer 7 days to submit a revised plan and Sheila Johnson seconded. All present members voted aye and the motion passed.

Consent Agenda

Terry Solis motioned to approve all plans on the consent agenda and Sheila Johnson seconded. All present members voted aye and the motion passed.

Open Items

FedEx Freight - North – Kristen Weston-Smith said a plan was received and no further enforcement was needed.

Macy's Supply Chain – Kristen Weston-Smith said a revised plan had been received and was approved at #55 on the consent agenda.

Neiman Marcus – Kristen Weston-Smith said a plan was received and no further enforcement was needed.

Paychex, Inc. – Kristen Weston-Smith said the documentation was received and no further enforcement was needed.

Reliance Metal Center – Kristen Weston-Smith said exemption documentation was received and no further enforcement was needed.

XPO Logistics – Kristen Weston-Smith said surveys were received and no further enforcement was needed.

2021 Cost Study

Kristen Weston-Smith presented the 2021 TRP Cost Study and explained the cost study is a program requirement that calculates the industry averages for all TRP employers. She further explained the time period the presented cost study covers was highly affected by the COVID pandemic which is reflected as a lower cost per employee being spent and lower TRP budgets overall. Brian Parkey and Kristen Weston-Smith discussed the correlation between industry averages and reduced SOV rates and how the industry averages are used in plan review. Terry Solis motioned to accept the 2021 Cost Study and approve the industry values within for use by TRP staff and Sheila Johnson seconded. All present members voted aye and the motion passed.

Valley Metro

Lillian Duarte reviewed the update.

Call to Public

None.

Updates from Chairman and Other Members

Sheila Johnson thanked Valley Metro for a recent webinar that included information on the Broadway Curve. Kristen Weston-Smith shared that Emily Hinkle will be joining the Task Force and that Brian Parkey and Sheila Johnson would be reappointed by the Board of Supervisors for another term on the Task Force.

Adjournment

Terry Solis motioned to adjourn the meeting and Sheila Johnson seconded. All present members voted aye and the motion passed. (10:11 a.m.). The next meeting will be Tuesday, January 11, 2022.