



CONTACT INFORMATION UPDATE FORM

Form Submittal

Forms may be submitted by email. After completing the form electronically, save it to your computer, then attach and email the form to AQPermits@maricopa.gov.

Forms may also be submitted in person or mailed to Maricopa County Air Quality Department, 3800 N. Central Ave., Suite 1400, Phoenix, AZ 85012.

Email will be the department's primary means for routine communication with you, unless you do not have an email account. Please be sure that your e-mail address is entered correctly.

Facility ID and/or Permit Number:

Current business name:

If updating business name, indicate new name:

Use this form to update the types of contacts listed below. **You may select more than one contact type per update box.**

Types of Contacts

- **On-Site Operator Contact:** This representative is the designated contact for the facility. They will be contacted when department staff arrives on-site.
- **Property Owner Contact:** This is the business owner/responsible official who will receive correspondence regarding any compliance, violation, or enforcement documents.
- **Permitting Contact:** This representative will handle all permit related questions, and may or may not be located on-site. This representative will also receive routine documentation sent by the department, such as permits and renewals, and will also handle billing and invoicing if there is not a designated billing contact. This contact may also assist the facility with asbestos inquiries and emissions inventory processing.
- **Billing Contact:** If the facility has a designated representative for all billing and invoicing, please provide the contact information for this individual.

<input type="checkbox"/> On-Site Operator Contact <input type="checkbox"/> Property Owner Contact <input type="checkbox"/> Permitting Contact <input type="checkbox"/> Billing Contact					
Name	<input type="text"/>				
Address	<input type="text"/>				
City	<input type="text"/>	State	<input type="text"/>	Zip Code	<input type="text"/>
Phone Number	<input type="text"/>	Mobile	<input type="text"/>	Email	<input type="text"/>



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<input type="checkbox"/> On-Site Operator Contact <input type="checkbox"/> Property Owner Contact <input type="checkbox"/> Permitting Contact <input type="checkbox"/> Billing Contact					
Name	<input type="text"/>				
Address	<input type="text"/>				
City	<input type="text"/>	State	<input type="text"/>	Zip Code	<input type="text"/>
Phone Number	<input type="text"/>	Mobile	<input type="text"/>	Email	<input type="text"/>

<input type="checkbox"/> On-Site Operator Contact <input type="checkbox"/> Property Owner Contact <input type="checkbox"/> Permitting Contact <input type="checkbox"/> Billing Contact					
Name	<input type="text"/>				
Address	<input type="text"/>				
City	<input type="text"/>	State	<input type="text"/>	Zip Code	<input type="text"/>
Phone Number	<input type="text"/>	Mobile	<input type="text"/>	Email	<input type="text"/>

<input type="checkbox"/> On-Site Operator Contact <input type="checkbox"/> Property Owner Contact <input type="checkbox"/> Permitting Contact <input type="checkbox"/> Billing Contact					
Name	<input type="text"/>				
Address	<input type="text"/>				
City	<input type="text"/>	State	<input type="text"/>	Zip Code	<input type="text"/>
Phone Number	<input type="text"/>	Mobile	<input type="text"/>	Email	<input type="text"/>