



Maricopa County Environmental Services Department  
Environmental Health Division  
301 W Jefferson, Suite 170, Phoenix, AZ 85003  
Phone: (602)506-6824  
Esplanreview@mail.maricopa.gov  
**30 Day Transition Application**

The 30 Day Transition allows for New Owners of existing food establishments, residence accommodations and school grounds to remain in business for 30 days while the permit application is in the review process and the criteria detailed in the Maricopa County Environmental Health Code (MCEHC) are in compliance.

### Permit Application Requirement

I will submit the 30 Day Transition Application and Permit Application (see links below) at least 2 business days prior to the ownership change, and pay associated fees.

### Application Type (I am applying for the following permit):

Food Establishment     Residence Accommodation     School Grounds

### BUSINESS INFORMATION (Name on Establishment)

Business Name:

Business Address:

City:  State:  Zip:

Business Phone:  Business Fax:

### BUSINESS OWNERSHIP INFORMATION (Responsible Party)

Entity Type:     Sole proprietor (Must Show Lawful Presence)     Corporation     Association     Other

Owner/Corporation Name:

Owner Address:

City:  State:  Zip:

Owner Phone:  Owner Fax:  Email:

### Inspection/Approval Notification Contact

Contact Name:

Address:

City:  State:  Zip:

Phone:  Fax:  Email:

Ownership Change Date:

If applicable, a follow-up inspection will automatically be scheduled at the 30 day expiration date. For scheduling the inspection, please contact the Plan Review Program at 602.506.6980.

Preferred Method of Contact:     Email     Fax     U.S. Mail

**Requirement Statements** (please verify and initial to confirm that all items are in compliance):

#	Item:	Initial
1	The new owner agrees to abide by the responsibilities of a permit holder as referenced in the U.S. Food and Drug Administration 2013 Food Code § 8-304.11.	
2	There is an adequate supply of hot and cold water in the establishment.	
3	There are sufficient plumbing fixtures in the establishment (i.e. hand sinks not leaking and able to provide hot and cold water.)	
4	All plumbing fixtures are working properly (i.e. not leaking and able to provide hot and cold water.)	
5	There is sufficient equipment to ensure that foods can be cooked to proper temperatures as referenced in the U.S. Food and Drug Administration 2013 Food Code § 3-401.11.	
6	There is sufficient equipment to ensure all Time/Temperature Control for Safety Food, Hot and Cold Holding can be maintained at the temperatures as referenced in the U.S. Food and Drug Administration 2013 Food Code § 3-501.16.	
7	All food is coming from safe sources.	
8	All equipment is working properly (i.e. freezers, refrigerators, hoods, ovens, stoves, etc.)	
9	There is no evidence of live insects or vermin activity in the establishment.	
10	<p>The following conditions do not exist and if they should happen to occur, the owner/person-in-charge shall cease operations <u>and</u> contact the Department:</p> <ul style="list-style-type: none"> <li>a. Fire or activation of the fire suppression system</li> <li>b. Flood</li> <li>c. Electrical or water outage</li> <li>d. Sewage backup</li> <li>e. Misuse of poisonous or toxic materials</li> <li>f. Onset of apparent foodborne illness outbreak</li> <li>g. Gross insanitary occurrence or condition</li> <li>h. Other circumstance that may endanger public health</li> </ul>	
11	The new owner agrees not to conduct any food process where a variance or HACCP plan is required in accordance with the U.S. Food and Drug Administration 2013 Food Code §§ 3-502.11, 3-502.12, 8-201.13, 8-201.14 and Subpart 8-103 which has not been issued and/or approved by the Department.	
12	The new owner agrees to cease operations should the time between the ownership change and the issuance of the required permit to operate exceeds 30 days.	
13	The new owner acknowledges that the fee for the New Permit Application Inspection includes one initial inspection and one follow-up inspection to address any items not corrected during the initial inspection. Additional fees will be assessed for any additional follow-up inspections.	

Signature of this application certifies the information provided is accurate, there are no known deficiencies at the establishment, and the owner is in compliance with all applicable laws and regulations. In addition, the owner will not operate the establishment until approval is given by this department. Any changes to this application must be submitted in writing to the Department for approval.

**Disclaimer:** Information entered on this form will be retained by Maricopa Environmental Services Department and is a record as defined by Arizona law. This form will be provided without redaction in response to a public record request unless any of the information is exempt from release under Arizona law.

Name of Applicant:  Signature:  Date: