

Greater Phoenix Ryan White HIV Services Planning Council

Planning Council Minutes

4041 N. Central Avenue, Phoenix, AZ 85012
 Planning Council Support Office: (480) 431-1207



MINUTES

Monday, August 29, 2022

ZOOM Teleconference

Planning Council Members		Planning Council Members		Recipient Staff		Guests	
Randall Furrow Planning Council Chair	P	Steve Gallardo	EX	Carmen Batista	P	Alain Barnes	
Duvia Lozano Planning Council Vice-Chair Alternate: Daniel Iniguez	P	Casey Simon	A	Chantie Coleman	P	Khambrell Arnold-Henderson	
Daniel Iniguez - ALT	AP	Erica TeKampe Alternate: Philip Seeger	P	Jeremy Hyvarinen	P	Max Wilson	
Eric Moore	P	Philip Seeger - ALT	AP	Javier Marquez	P	Sandra Jones	
Chuck Albrecht	P	Ricardo Fernandez Alternate: Jimmy Borders	P	Adrian Manzo	p	Jillian Renslow	
Rocko Cook	P	Jimmy Borders - ALT	AP	Alaina Rinne	p	Eduardo Moreira-Orantes	
Eric Eason	P	Jason Vail Cruz	P	Kate Thomas	P	Bradley Reece	
Anthony Holscher	P	Taylor Kirkman	EX	Karina TelloMedina	P	Alexa Vargas	
Casey Johnson	A	Deborah Reardon-Maynard	P	Lisa Espinoza	P		
Eva Steele	P	Cynthia Quinn	P				
Frank Schaffer	P	CJ McIntosh	P				
Meaghan Kramer	P	Shane Sangster	P				

P = Present AP = Alternate Present EX = Excused Absence A = Absent = Phone/Zoom

Support Staff: Jason Landers

Call to order	Randall Furrow, called the meeting to order at 12:04 PM.
1. Determination of Quorum	15 of 21 members present at 12:06 PM. QUORUM ESTABLISHED (Need 12+)
2. Welcome and Introductions	The Chair welcomed Planning Council members and guests. The Chair asked everyone to announce their name and for Planning Council members to declare any conflicts of interest for the record.

Business Item	Discussion and Notes	Motion / Action
3. Moment of Silence	<p>Randall Shared with the Council the recent passing of one of our original Ryan White Planning Council members, Steven Odell.</p> <p>The Council held a moment of Silence for all those lost to HIV/AIDS</p>	<p>No vote. Discussion only.</p>
4. Review and Approval of the Minutes and Action Items	<p>A motion to approve the June 28, 2022 minutes was made by C. Albrecht and 2nd by M. Kramer; The minutes were approved by unanimous vote.</p>	<p>Motion to approve minutes.</p> <p>Moved: Chuck Albrecht Seconded: Meaghan Kramer Passes unanimously.</p>
5. Chair Update	<p>Randall thanked everyone for joining us today bringing all their experience and expertise to the meetings as we begin to work collectively on ~\$10mm in funding decision-making.</p>	<p>No vote. Discussion only.</p>
6. New Membership	<p>Chuck Albrecht introduced Alain Barnes, Khambrell Arnold-Henderson & Elijah Palles for approval to be appointed as members of the Planning Council.</p>	<p>Motion to approve Alain Barnes, Khambrell Arnold-Henderson & Elijah Palles for approval to be appointed as members of the Planning Council.</p> <p>Moved: Chuck Albrecht Seconded: Eva Steele Passes unanimously.</p>
7. RWHAP Part A Recipient's Office Update	<p>Recipients' office and Planning Council Support recognized our Planning Council Legacy members, Randall Furrow, Eric Moore & Phil Seeger. Each has served on the Phoenix Planning Council for at least 18+ years. Randall, Eric and Phil each shared a little of their experiences and things they have learned in the years they served.</p> <p>Carmen Batista shared with the Council the Planning Council Allocations and Expenditures Report with some of the changes made since shared at the last Planning Council meeting held in June. The edits with the changes were reflected in the report shared with the Council to compare the changes made.</p> <p>Recommended the creation of a temporary allocation workgroup that will meet monthly for one hour to monitor service delivery expenditures and make recommendations to the Executive Committee for reallocations, and identify and recommend to the Executive Committee opportunities for increased community engagement in the allocation and reallocation processes.</p>	<p>Motion to create an allocation workgroup as recommended by the Recipient's office.</p> <p>Motion: Eric Moore Seconded: Erica TeKampe Passes unanimously</p> <p>Motion to accept the corrections made to the Planning Council Allocations and Expenditures Report by the Recipient's office.</p> <p>Motion: Eric Eason Seconded: Eva Steele Passes unanimously</p>
8. HOPWA Report	<p>Sandra Jones with the city of Phoenix Housing Opportunities for Persons With AIDS (HOPWA) Program. Sandra provided an update to the Planning Council on local HOPWA initiatives.</p>	<p>No vote. Discussion only.</p>

9. Ryan White Part B/ADAP Report	Ricardo Fernando with the Ryan White Part B/ADAP Program reported on the impact of the ADAP program initiatives.	No vote. Discussion only.
10. Ryan White Part C & D Report	Jason Vail Cruz with the Ryan White Part C and D Programs reported on the impact of Part C & Part D program initiatives.	No vote. Discussion only.
11. HIV Prevention Report	Deborah Reardon-Maynard, Eduardo Moreira-Orantes, Jillian Renslow & Alexa Vargas each provided an update on HIV Prevention program activities and the impact they are making on the community.	No vote. Discussion only.
12. Renewal of Conflict of Interest, Code of Conduct, Contact Information, and Priorities Voting Certification	Jason Landers, Planning Council Support briefly shared the PSRA Forms required each year. These forms were sent out electronically for signature. Jason reminded everyone that following the PSRA Day two voting, they should expect to receive the Voting Certification form in their emails for e-signature.	No vote. Discussion only.
13. Review of the Planning Council Guiding Principles for Allocations and PSRA Process	Duvia Lozano walked through the Planning Council Guiding Principles with the Council.	No vote. Discussion only.
14. Review: Glossary of Terms.	Randall Furrow highlighted the Glossary of Terms to help understand some of the terms and acronyms as we discuss PSRA.	No vote. Discussion only.
15. Current Events Summaries	Nothing was shared during this time.	No vote. Discussion only.
16. Call to the Public	Nothing was shared during this time.	

SCHEDULE OF NEXT MEETINGS

Tuesday	August 30, 2022	12:00 p.m.	PSRA Session
Tuesday	September 27, 2022	10:00 a.m.	TEAM Committee
Tuesday	September 27, 2022	12:00 p.m.	CHPS Committee
Tuesday	September 27, 2022	2:30 p.m.	STaR Committee
Monday	October 24, 2022	12:30 p.m.	Executive Committee
Tuesday	October 25, 2022	2:30 p.m.	Planning Council

Adjournment

2:39 PM



Randall Furrow (Oct 27, 2022 11:26 PDT)







02 - 2022.08.29 Planning Council Minutes (PSRA Training Day 1)

Final Audit Report

2022-10-27

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