

**Approved Minutes of the Maricopa HOME Consortium Public Meeting
April 18, 2019
9:30 a.m.**

Consortium Members Present:

Matthew Hess, City of Avondale
Riann Balch, City of Chandler
Melanie Dykstra, Town of Gilbert (Telephonically)
Renee Ayres-Benavidez, City of Glendale
Rachel Milne, Chair, Maricopa County
Jaime Gonzalez, City of Peoria
Michele Payakovich, City of Scottsdale (Telephonically)
Adam Lane, City of Surprise (Telephonically)
Maryna Leyvas, City of Tempe (Telephonically)

Others Present:

Karin Bishop, City of Chandler
Carissa Cyr, Maricopa County
Regina Marette, Maricopa County
Lina Alam, Maricopa County
Zelia Miranda, Maricopa County
Nicky Stevens, City of Tempe (Telephonically)

1. Call to Order

At 9:32 a.m., Rachel Milne, the Chair, called to order the April 18, 2019 Maricopa HOME Consortium Public Meeting, held in the Roosevelt Room, at 234 North Central Ave., 3rd Floor, Phoenix, Arizona 85004.

2. Roll Call

Regina Marette called the roll and a quorum was established.

3. Introductions

Members in the room and on the conference call introduced themselves.

4. Approval of Minutes (2/21/19)

Rachel Milne called for a motion to approve the minutes of the February 21, 2019 monthly HOME Consortium Public Meeting. Matt Hess motioned to approve. The motion was seconded by Melanie Dykstra and passed unanimously.

5. Action Plan/Consolidated Plan

Carissa asked members to provide an update on whether they had completed any 2018 AAP amendments. She will email the cities that had made amendments in order to coordinate updates in IDIS. She asks that all comments be submitted in the next couple of weeks.

HUD released the 2019 HOME allocation amounts on April 12, 2019. With 60 days to submit, per HUD's notice CPD-19-01, the deadline to submit the plan to HUD is 6/11/19, however Carissa would prefer to submit prior to June 7th. Carissa reminded the Consortium to complete their CDBG plans in IDIS, and their CDBG SF-424 forms and to submit those forms directly to their HUD representative. The County will submit the HOME SF-424 form for all HOME funds. Each member gave an update on their public comment periods and status with council approval.

Solicitations for the Con Plan and the AI RFQ's are out. The cooperative purchasing language is included. The Con Plan responses are due 4/25/19 and the AI responses are due 5/2/19. Matt has agreed to sit on the review panel for both solicitations. The County Con Plan, which covers HOME funds, and AI are competed for the region by the County with County admin funds. Cities have the option to submit their own AI but it is not a requirement.

6. 2019 HOME Allocations

Due to a rounding error, Regina advised that the County is no longer rounding allocations to the nearest dollar. She reminded all members to spend all of their funds to avoid moving the cents around. The CHDO allocation is \$649,896.75, just under the \$650,000 recommended by the CHDO subcommittee. NACCED shared the allocations on 4/15/19. The County received a small bump in CDBG and a decrease in HOME funds by approximately \$300,000.

Regina has begun working on the CHDO agreements and will prepare the 2019 funding allocation amendments for the 2019 consortium allocation. The 2016 IGA's will be amended to reflect the 2019 funding amounts to the consortium. For 2020, the county will execute new agreements which will coincide with the 3 Year IGA.

7. Financial Update

Lina provided a snap shot of HOME allocations for each city. She welcomes any questions or if more detailed information is desired, she can provide it. With the end of the FY fast approaching she is asking that all invoices for FY18 be provided in a timely manner.

8. Announcements

- Quarterly reports were due 4/15/19. Please submit even if there is no activity. Regina will continue to revise the milestones section in the performance reports to include a narrative if there are multiple IDIS activities.
- HOME Consortium 3 Year IGA. Rachel thanked the Consortium and their attorneys for reviewing. All councils and boards must agree to and sign the IGA by February 2020 in order for the IGA to be submitted by June 30, 2020 to HUD. Please provide any additional comments by May 31st in order to ensure reviews are completed prior to submission for council and the Board of Supervisor approval.
- Environmental Reviews. Rachel welcomes feedback and thanks everyone for their patience. The County met with SHPO and is currently awaiting comments on the submitted draft PA. This PA will not supersede any other PA's and will cover HUD funding for all Consortium members for 5 years.

9. Round Table

Members in the room and on the conference call provided an update on their programs.

10. Call to the Public

The public had no comment.

11. Adjournment

There being no other business, the Chair entertained a motion for adjournment by Jaime Gonzalez and seconded by Matt Hess. The motion passed unanimously. The meeting was adjourned at approximately 10:15 a.m. The next scheduled public meeting

will be 5/16/2019 unless there are no discussion items, in which case it will be cancelled.

Respectfully submitted,

Zelia Miranda
Recording Secretary