



**Policy Council Meeting**  
**Monday, March 25th, 2019 – 5:30 pm to 7:30 pm**  
**15 E. 1<sup>st</sup> Ave. Mesa, AZ 85210**  
***“Healthy, Educated Children in Supportive Families”***

**Minutes**

**CALL TO ORDER**

Call to order by Vice Chairperson, Melissa Carpenter, at 5:34 PM.

**ROLL CALL**

Vice Chairperson, Melissa Carpenter, did roll call. Twelve members attended, quorum was established.

<b>POLICY COUNCIL</b>	<b>PRESENT</b>	<b>VOTING</b>
<b>EHS HOME BASE</b>		
Yanira Ibarra – Member		
Vacant – Alternate		
<b>EHS CCP WEST</b>		
Kesly Muniz – Member		
Karen Hernandez– Alternate		
<b>EHS CCP EAST</b>		
Heather Fontenot – Member	X	X
Breana Windham – Member		
Enahoro Iboi – Alternate		
Vacant– Alternate		
<b>EHS CENTER BASE</b>		
Hilda Cota – Member	X	X
Stephanie Van Schoelandt – Member		
Marel Lopez – Alternate	X	X
Abril Anduaga – Alternate		
<b>HS TEMPE/GUADALUPE/SCOTTSDALE CENTER BASED</b>		
Naeemah Muhammad – Member		
Mirna Ocampo – Alternate		
<b>HS CHANDLER/GILBERT CENTER BASED</b>		
Sandra Walker – Member	X	X
Mayra Romo – Member	X	X
Maria Gutierrez – Member		
Paola Raso – Alternate		
Ma. Isabel Munguia – Alternate		
Floricelda Rodriguez – Alternate		
<b>HS MESA CENTER BASED</b>		
Frenchescia Stafford – Member		
Melissa Carpenter – Member	X	X
Aaron Strunk – Member		
Julia See-Teran – Member	X	X
Heather Danburgh – Member		
Dana King – Member	X	X
Sandra Cruz Roa – Member		
Aide Ibarra – Alternate		
Heather Hernandez – Alternate		
Farzana Hadi – Alternate	X	X
Alma Macias – Alternate		
Angelica Amador – Alternate		
Dulce Alvarez – Alternate		
Janette Galindo – Alternate		
<b>COMMUNITY REPRESENTATIVES</b>		
Anastasia Smith – Member		
Richard Casto – Member	X	X
Susan Jacobs – Member	X	X

**Policy Council Meeting Minutes  
March 25th, 2019**

Georgina Morineau – Member		
Sarah Agostinho – Member	X	X
<b>BOARD OF SUPERVISORS</b>		
Cristina Arzaga-Williams - Liaison (non-voting)	X	
	<b>TOTAL</b>	<b>TOTAL</b>
<b>*10 NEEDED FOR QUORUM</b>	<b>13</b>	<b>12</b>

Additional persons present:

	<b>Attendee</b>	<b>Role</b>		<b>Attendee</b>	<b>Role</b>
1.	Eve Del Real	Head Start Director	2.	Glenda Henman	Mental Health Associate
3.	Tami Philips	Inclusion Coordinator	4.	Chrisanda DeBois	Head Start Nurse
5.	Nancy Kessay	Family Services Manager	6.	Ram Muppurala	Grants Accountant
7.	Sheri Simmons	Program Analyst	8.	Jen Gaulke	Community & Partnerships Manager
9.	Jacqueline Royalty	Parent			

- DIRECTOR'S REPORT, Eve Del Real**  
Eve spoke about the continuation applications and the new sites and options available next program year. She also spoke about the videotaping in progress at Frank and Tutor Time to bring awareness about Head Start and our impact in the community. Video will be available to share with state agencies, families and communities.
- MESSAGE FROM THE OFFICE OF HEAD START, Dr. Deborah Bergeron**  
Deborah talked about the Home at Head Start campaign and the idea is that a child can always find a home at Head Start. In addition, that regardless of how chaotic their life might be when they go home, at Head Start, things can be consistent. She asked the Policy Council to reach out into the community and make sure that anybody struggling with homelessness – with not having permanent housing – knows that Head Start is a place they can come.

**ITEMS FOR DISCUSSION**

- Selection Criteria PY 2019-2020, Nancy Kessay**  
Nancy talked about the selection criteria for the next program year. We are now able to have 60 days instead of 30 days to fill spots that we have held for homeless children.
- Recruitment Plan PY 2019-2020, Nancy Kessay**  
Nancy spoke about the recruitment plan. The program identifies families whose children are eligible for services and encourages them to apply for enrollment in the program.
- Data Plan, Sheri Simmons**  
Sheri outlined the procedures used to monitor collected data and keep it secure.
- Policy Council Parent Representative Reports**  
No reports by parent representative.
- Policy Council Community Partner Agency Reports**  
No reports by community partner agencies.
- Board of Supervisors Report, Cristina Arzaga-Williams**  
Cristina reported that the Board of Supervisors will be adopting a few of items for the Head Start program. The first is for allowing the program to recoup unallocated funds. They will approve the application to the government for the upcoming fiscal year, and approve continuation funding.
- Call to the Public**  
No members of the public answered.

**APPROVAL ITEMS**

- February 25, 2019 Policy Council Minutes.** Susan Jacobs made the first motion. Richard Casto second motion. No opposes. Approved by all members.
- Monthly Financial Statements for February 2019.** Mayra Romo made the first motion. Susan Jacobs second motion. No opposes. Approved by all members.
- Data Plan.** Susan Jacobs made the first motion. Richard Casto second motion. No opposes. Approved by all members.
- Selection Criteria PY 2019-2020.** Julie See-Teran made the first motion. Farzana Hadi second motion. No opposes. Approved by all members.
- Recruitment Plan PY 2019-2020.** Susan Jacobs made the first motion. Mayra Romo second motion. No opposes. Approved by all members.

**Policy Council Meeting Minutes**  
**March 25th, 2019**

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**10. ADJOURNMENT**

Vice Chairperson, Melissa Carpenter adjourned the meeting at 6:42 PM.

**NEXT MEETINGS**

- **Policy Council Meeting**, Monday, April 29, 2019, 5:30-7:30 PM  
FUMC First United Methodist Church 15 E. 1<sup>st</sup> Ave. Mesa, AZ 85210

*All parents are invited to attend all Policy Council meetings.*