



Executive Committee

Randall Furrow, Committee Chair

Monday, June 27, 2022

12:30 pm to 2:30 pm

ZOOM digital meeting

<https://zoom.us/j/5946871598?pwd=SUdbWnNLdkN5aDF0RGRNY2hHQnRqdz09>

(480) 431-1207

Jason.Landers@maricopa.gov

AGENDA

Determination of Quorum

Welcome, Introductions and Declarations of Conflict-of-Interest

I. Review and Acceptance of Agenda

The committee will review the agenda for this meeting. A vote may take place regarding this agenda item.

II. Review and Approval of the Minutes and Action Items

The committee will review the summary minutes of previous meetings from April 25th, 2022. Please inform the Chair of any revisions that should be incorporated into the summary minutes. A vote may take place regarding this agenda item.

III. Chair Update

The Chair will review the recent activity of the committee and provide comments. A vote may take place regarding this agenda item.

- PC Support Evaluation Tool Review & Discussion
- PSRA Training Monday, 8/29 from 12 pm to 5:00 pm and PSRA Session on Tuesday 8/30 from 12 pm to 5 pm.
- Reminder of the importance of emails from Planning Council Support for signing up for workgroups, and training sessions and updating membership and contact information.
 - Jason will be sending an email out to update all members' contact and membership information for our records.

IV. RWHAP Part A Recipient Update

A representative of the RWHAP Part A Recipients office will discuss business items relevant to the functions of the Ryan White Part A Program. A vote may take place regarding this agenda item.

- Review the Part A Grant Award with an increase to \$10,455,209, which was more than the program was allowed to apply for. There was a national increase due to additional available funds.
- Review Part A Expenditure Reports by Service Category and 2022 Final Allocation Recommendations
- Needs Assessment Update/Design the Assessment of the efficiency of the administrative mechanism
 - **Question 1:** Part A funds are expended in a timely manner?
 - **Question 2:** Part A contracts with Subrecipients were signed and executed in a timely manner?
 - **Question 3:** The EMA/TGA had 5% or less in carryover in formula funds?
 - **Question 4:** The Part A grant award for 2020/21 grant year matched the service

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categories and percentages identified during the Planning Council's Priority Setting and Resource Allocation process?

- **Question 5:** Were Part A resources reallocated in a timely manner to ensure the needs of the community are met?
- ESCALATE: Cultural Humility and Antiracism Technical Assistance

V. Training, Education & Membership (TEAM) Committee Update

The Chair of the TEAM Committee will update the Executive Committee with details from the previous meeting. A vote may take place regarding this agenda item.

VI. Community Health Planning & Strategies (CHPS) Committee Update

The Chair of the CHPS Committee will update the Executive Committee with details from the previous meeting. A vote may take place regarding this agenda item.

- PSRA Ranking Tool Review and Acceptance from the PSRA Workgroup

VII. Standards and Rules (STaR) Committee Update

The Chair of the STaR Committee will update the Executive Committee with details from the previous meeting. A vote may take place regarding this agenda item.

VIII. Review and Recommend Final Allocations Based on Actual Award Amount

Receive award from HRSA/HAB for grant year (If a partial award is received, this process could take place again when another award is received.) A vote may take place regarding this agenda item.

IX. Negotiation of PC Budget Amount with Recipient

If the grant award is received, the Executive Committee will review and negotiate the Planning Council budget. A vote may take place on this agenda item.

X. Review and Resolve Parking Lot Items

Any unresolved items may be discussed at this time. A vote may take place regarding this agenda item.

- Review Acuity Scale
- 2022 PHX PCAT

XI. Determination of Agenda Items for Next Meeting

The Committee will discuss and set the agenda items for the next meeting.

XII. Current Event Summaries

This is the time for Planning Council members to share a brief summary of current events. Members of the committee cannot propose, discuss, deliberate, or take legal action on any matter voiced during this time.

XIII. Call to the Public

This is the time for the public to comment. Members of the committee cannot propose, discuss, deliberate, or take legal action on any matter voiced during this time.

Adjourn

The next Executive committee meeting will be on **October 24, 2022** at 12:30 pm.

Meeting Ground Rules

- The public is encouraged to take part in all of our discussions. However, due to time constraints,

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the Chair may choose to limit the number of people who may speak and/or the length of time allowed for discussion.

- Everyone is expected to respect the authority of the Chair.
- Anyone who wishes to comment should raise their hand to be recognized to talk.
- Please be courteous when others are talking. No sidebar conversations, please.
- Please remain calm and focused on the topic at hand.
- Stay open-minded and flexible to allow for and honor individual differences and diversity.
- When meetings are held in person, many attendees are very sensitive to fragrances, so please refrain from using colognes and perfumes at Planning Council meetings or events.

Video/Telecommunication Conference Information:

- Join Zoom Meeting:
<https://zoom.us/j/5946871598?pwd=SUdBWnNLdkN5aDF0RGRNY2hHQnRqdz09>
- Join Via Phone: 1 (346) 248 - 7799
Meeting ID: 594 687 1598
Passcode: 509688

Proposed Documents to be Included with Agenda Packet (Subject to Change):

(I.) – Review and Acceptance of Agenda

- 01 - 2022.06.27 EXECUTIVE COMMITTEE MEETING AGENDA.pdf

(II.) – Review and Approval of the Minutes and Action Items

- 02 - 2022.04.25 Executive Committee Minutes (PENDING APPROVAL).pdf

(III.) – Chair Update

- 03 - Planning Council Support Staff Evaluation Workgroup Position Paper.pdf
- 04 - Sample PC Evaluation Tool.pdf

(IV.) – RWHAP Part A Recipient Update

- 05 – NOA.pdf
- 06 - 22.02 PC Allocations and Expenditures Report – Copy.pdf

(VI.) – Community Health Planning & Strategies (CHPS) Committee Update

- 07 – PSRA Ranking Tool DRAFT 06.2022.xlsx

(X.) – Review and Resolve Parking Lot Items

- 08 - Joint Arizona Ryan White & ADAP Acuity Scale_2022
- 09 – 2022 PHX PCAT

Members and guests of the Planning Council may attend either in person or via telephone/teleconference call. Documents distributed during this meeting may be requested from Planning Council Support. Funding is provided by the United States Department of Health and Human Services, the federal Ryan White HIV/AIDS Program, and the Maricopa County Department of Public Health.