

Executive Committee



Randall Furrow, Committee Chair

Monday, April 25, 2022

12:30 pm to 2:30 pm

Zoom Digital Meeting

<https://zoom.us/j/5946871598?pwd=SUdBWnNLdkN5aDF0RGRNY2hHQnRqdz09>

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AGENDA

Welcome, Introductions and Declarations of Conflict-of-Interest

Determination of quorum

I. Review of the Minutes and Action Items

The committee will review the summary minutes of the previous meeting on **February 21, 2022**. Please inform the Chair of any revisions that should be incorporated into the summary minutes. A vote may take place regarding this agenda item.

II. Chair Update

The Chair will give updates regarding the Greater Phoenix Ryan White HIV Services Planning Council. A vote may take place regarding this agenda item.

- Discuss interest for Chair for CHPS

III. PC Logistics

Updates on the gentle transition and opportunities for guidance from the executive committee on preferred practices of Planning Council Support and preparation. Votes may occur on this item.

IV. RWHAP Part A Recipient's Office Update

The Administrative Agent will give updates regarding the Ryan White Part A Program. A vote may take place regarding this agenda item.

- Review Part A Expenditure Reports by Service Category
- Review Reallocation Requests from the Recipient's Office
- Discuss HRSA Planning Council Guidance and Term Limits
- Eligibility Update
- Update on Escalate (Eric Eason)

V. TEAM Committee Update

The Chair of the TEAM Committee will update the Executive Committee with details from the previous meeting. A vote may take place regarding this agenda item.

- Discussion about increasing community participation without changing PC membership.

VI. CHPS Committee Update

The Chair of the CHPS Committee will update the Executive Committee with details from the previous meeting. A vote may take place regarding this agenda item.

VII. STaR Committee Update

The Chair of the STaR Committee will update the Executive Committee with details from the previous meeting. A vote may take place regarding this agenda item.

VIII. Review Bylaws for approval

STaR Committee & Council Chair provided to Planning Council for their review. Bylaws sent out to Planning Council on 4/11/2022. A vote may take place regarding this agenda item.

IX. Review and approve final allocations based on actual award amount

Receive award from HRSA/HAB for grant year (If a partial award is received, this process could take place again when another award is received.)

X. Negotiation of PC Budget amount with recipient

If the grant award is received, the Executive Committee will review and negotiate the Planning Council budget. A vote may take place on this agenda item.

- Discussion of the transfer of travel decisions, within County travel parameters.

XI. Review and Resolve Parking Lot Items

Any unresolved items may be discussed at this time. A vote may take place on this agenda item.

- Update on the Guiding Principles for Allocations Decisions from CHPS
- Review the interim Memorandum of Understanding.

XII. Determination of Action/Agenda Items for Next Meeting

A discussion to summarize the things to be discussed at the next meeting.

XIII. Current Event Summaries

This is the time for Planning Council members to share a brief summary of current events. Members of the committee cannot propose, discuss, deliberate, or take legal action on any matter voiced during this time.

XIV. Call to the Public

This is the time for the public to comment. Members of the committee cannot propose, discuss, deliberate, or take legal action on any matter voiced during this time.

Adjourn

Meeting Ground Rules:

- The public is encouraged to take part in all discussions. However, due to time constraints, the Chair may choose to limit the number of people who may speak and/or the length of time allowed for discussion.
- Everyone is expected to respect the authority of the Chair.
- Anyone who wishes to comment should raise their hand to be recognized to talk.
- Please be courteous when others are talking. No sidebar conversations please.
- Please remain calm and focused on the topic at hand.
- Stay open-minded and flexible to allow for and honor individual difference and diversity.
- When meetings are held in person, many attendees are very sensitive to fragrances, so please refrain from using colognes and perfumes at Planning Council meetings or events.

Video/Telecommunication Conference Information:

Zoom Meeting Link: <https://zoom.us/j/5946871598?pwd=SUdBWnNLdkN5aDF0RGRNY2hHQnRqdz09>

Passcode: 594 687 1598

- Join Via Phone: 1 (346) 248 - 7799
Meeting ID: 594 687 1598
Passcode: 509688

Proposed Packets to be Included (Subject to Change):

- 02 - 2022.02.21 Executive Committee Meeting Notes.docx – (I.)
- 03 - PC Coordination Calls Proposal.docx – (III.)
- 04 - 2022 02 GY21 Aggregate Snapshot WORKING COPY.pdf – (IV.)
- 05 - Planning-Council-and-Planning-Body-Requirements-and-Expectations-Letter-508.pdf – (IV.)
- 06 - DRAFT Planning Council BYLAWS 3.29.22 With tracking changes.docx – (VIII.)
- 07 - Guiding Principles for Allocations Decisions (CHPS Apprvd 3.29.22).docx – (XI.)
- 08 - 2022 MOU Short Term – signed.pdf – (XI.)